



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

3202 Demarara Plaza · Suite 200
St. Thomas · U. S. Virgin Islands · 00802-6447
Telephone (340) 777-4432 · Fax (340) 775-7913
www.vihfa.gov

100 Lagoon Complex · Suite 4
St. Croix · U. S. Virgin Islands · 00840
Telephone (340) 772-4432 · Fax (340) 772-4002
www.vihfa.gov

REQUEST FOR PROPOSALS

for

LEGAL SERVICES ADDENDUM I

RFP 003-2021-STT/STX

Issue date:

February 12, 2021

Submittal deadline:

February 22, 2021

Contact person:

Afisha M. Hillocks
Procurement/Contract Officer
ahillocks@vihfa.gov
(340) 772-4432 ext. 3233

<https://www.vihfa.gov/procurement/solicitation>

 *Unlocking the Door to Affordable Housing*

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RFP 003-2021-STT/STX REQUEST FOR PROPOSALS LEGAL SERVICES **ADDENDUM I**

This addendum is issued to modify the previously issued IFB document and/or given for informational purposes and is hereby made a part of the IFB document. The Respondent must acknowledge the receipt of any and all addenda by completing the IFB Cover Letter, Enclosure Document A. The following sections are hereby amended/added:

11.0 REQUEST FOR PROPOSAL SCHEDULE

The deadlines associated with this RFP are further outlined:

RFP SCHEDULE	DATE	TIME
RFP Issue date	January 12, 2021	
Pre-proposal Conference	January 27, 2021	2:00 p.m.
Final date to submit written questions	February 1, 2021	
RFP Submittal Deadline	February 22, 2021	4:00 p.m.

The VIHFA reserves the right to change the RFP schedule by issuing an Addendum at any time.

14.0 DELIVERY OF PROPOSAL PACKAGE

All responses to this RFP are to be submitted no later than **4:00 p.m.** AST on **February 22, 2021**. The VIHFA will **not** consider fax submission of a proposal. Proposal Package must be emailed to:

procurement@vihfa.gov

The email subject line must be clearly marked “**PROPOSAL – RFP 003-2021-STT/STX**”. Failure to clearly mark the subject line with this information may cause the VIHFA to inadvertently manage the receipt of the proposal package. The VIHFA will log all received proposal packages with the date and time of receipt. Proposals received after the official deadline will be considered **LATE** and will **not** be considered.



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